



# LIMPOPO

PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF  
**HEALTH**

**DEPARTMENT OF HEALTH**

REGISTRY PROVINCIAL OFFICE  
**RECEIVED**

2026 - 06 - 17

PRIVATE BAG X9302  
POLOKWANE 0700

**LIMPOPO PROVINCE**

REF: S4/1/1  
ENQ: HLOKOA RE

TO: ALL QUALIFYING APPLICANTS

DEPARTMENTAL CIRCULAR NO-----<sup>38</sup>-----OF 2026

## ADVERTISEMENT OF VACANT POSTS IN THE DEPARTMENT OF HEALTH

1. **\*\*\* NB: Ensure that you read the conditions and requirements of the post BEFORE you apply. Failure to comply with the instructions below will result in your application being disqualified.**
2. By applying, it is understood that you agree to the conditions and requirements of the post.
3. Applicants are hereby invited from suitably qualified candidates for vacant posts in the Department of Health.
4. Applications should include a fully completed **new** Z83 form obtainable from any government institution or at [www.dpsa.gov.za](http://www.dpsa.gov.za) and must be accompanied by a comprehensive Curriculum Vitae [CV].
5. **Completion of Z83 Application Form:**
  - 5.1 The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D must be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded "No" to the question "Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State?" then it is acceptable for an applicant to indicate 'not applicable' or leave blank to the question. If yes (provide detail),
  - 5.2 "In the event that you are employed in the Public Service, will you immediately relinquish such business interest?". Applicants may leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration".
  - 5.3 Noting that limited space is provided for Parts E, F and G; applicants often indicate "refer to Curriculum Vitae (CV)" or "see attached". This is acceptable, provided that the CV has been attached and contains the required information. If the required information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the Z83 Application for Employment form and applicants are accountable for the information provided therein.

*N.N.*

Private Bag X9302, Polokwane  
Fidel Castro Ruz House, 18 College Street, Polokwane 0700. Tel: 015-293 6000/12. Fax: 015 293 6211.  
Website: <http://www.limpopo.gov.za>

***The heartland of Southern Africa – Development is about people!***

- 5.4 The questions relating to conditions that prevent re-appointment under Part F must be answered. However, applicants currently employed in the Public Service are not required to complete this section, as it is intended for those seeking re-employment.
6. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA) and for providing proof of such evaluation.
  7. Shortlisted candidates will be required to attend an interview, at which time, certified copies of all relevant qualifications, current registration with the relevant statutory body and a copy of ID must be submitted.
  8. All shortlisted candidates shall will be required to undergo two pre-entry assessments. One assessment will consist of a practical exercise, while the other will be an Integrity [Ethical Conduct] Assessment, in line with the Directive on Human Resource Management and Development for Public Service Professionalization, effective from 01 April 2024.
  9. Successful candidates will be subjected to Personnel Suitability Checks, in line with the Directive on Human Resource Management and Development for Public Service Professionalization, effective from 01 April 2024.
  10. **The Department of Health is an equal opportunity, Employment Equity and Affirmative Action employer. Females are encouraged to apply for posts at Senior Management in order to address the Employment Equity targets within the Department.**
  11. **People with disabilities are encouraged to apply.** Correspondence will be limited to shortlisted candidates only due to the large number of applications envisaged. If you have not heard from the Department within ninety (90) days of the closing date, please consider your application unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised that they may, within 90 days, request reasons from the Department for any administrative action that has adversely affected them, in terms of section 5(1)(2) of the Promotion of Administrative Justice Act 3 of 2000.
  12. **NB: Applicants responding to this circular should quote the Circular Number [Circular Number 38..... of 2026] or the Reference of the application link [LDH/] on the Z83 form as the reference number and NOT S4/1/1, as this reference is strictly for internal correspondence ONLY.**
    - 12.1 Applicants should indicate on the Z83, the facilities of their choice. In the event where the facility is not indicated on the application, the Department reserves the right to place you in any facility in case you are recommended for appointment.
  13. Kindly note that NO payment of any kind is required when applying for posts advertised in this circular.
  14. **The Department reserves the right not to fill any advertised posts.**
  15. **The closing date for applications is 02 JULY 2026**

**NB 1: Note: The circular of advertised vacant posts will be posted on the following websites: [www.ldoh.gov.za](http://www.ldoh.gov.za), [www.dpsa.gov.za](http://www.dpsa.gov.za) and Provincial Department social media platforms.**

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16. General enquiries regarding the advertised posts should be directed to Ms. Hlokoa RE at 015 293 6406/6010/6011/Ms Mompei MM at 015 293 6126 / Ms Sebake RL at 015 293 6426 / Ms Sebola MF at 015 293 6002 and Ms Mothiba JT at 015 293 6329 during office hours.



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HEAD OF DEPARTMENT: HEALTH  
DR NDWAMATO N

17/06/2026

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DATE



## POSITION: PHARMACIST ASSISTANTS [POST BASIC] – 147 POSTS

**SALARY NOTCH: Grade 1 = R275 340.00 p.a, Grade 2 = R318 666.00 p.a, Grade 3 = R343 761.00 p.a**

### CETRES - PRIMARY HEALTH CARE FACILITIES:

**CAPRICORN DISTRICT:** Mogoto Clinic (1), Slypsteen Clinic (1), Smugglers Clinic (1), Mathabatha Clinic (1), Dithabaneng Clinic (1), Unit B Clinic (1), Lebowakgomo Clinic (1), Chuene Clinic (1), Unit R Clinic (1), Evelyn Lekganyane Clinic (1), Mankweng clinic (1), Dikgale Clinic (1), Sebayeng Clinic (1), Nobody Clinic (1), Phuti Clinic (1), Makanye Clinic (1), Mashashane Clinic (1), Maraba Clinic (1), Schoongezicht Clinic (1), Ambergate Clinic (1), Mohodi Clinic (1), Botlokwa gateway Clinic (1), Blouberg CHC(1), Helene Franz Clinic Gateway Clinic (1), Buffelshoek Clinic (1), Seakamela Clinic (1), Indermark Clinic (1), Alldays Clinic (1), Taaibosch Clinic (1), Kibi Clinic (1), A Mamabolo Clinic (1),

**SEKHUKHUNE DISTRICT:** Boschskloof Clinic (1), Motlolo Clinic (1), Mahubahube Clinic (1), Rietfontein Clinic (1), Swaranang Clinic (1), Riba Clinic (1), Naboomkoppies Clinic (1), Van der Merwe Clinic (1), Makeepsvlei Clinic (1), Rietfontein Clinic (1), Probeerin Clinic (1), Klipspruit Clinic (1), Mmutlane Clinic (1), Matsageng Clinic (1), Selala Clinic (1), Mashabela Clinic (1), Mamone Clinic (1), Magalies Clinic (1), Manganeng Clinic (1), Mphanama Clinic (1), Marulaneng (Clinic 1), Mankotsane Clinic (1), Nchabeleng CHC (1), Ikageng Clinic (1), Nkoana Clinic (1), Phaahlamanoge Clinic (1), Moutse Clinic (1), Magukubjane Clinic(1)

**MOPANI DISTRICT:** Shiluvani CHC (1), Maake Clinic (1), Lenyenye Clinic (1), Dan Clinic (1), Julesburg CHC (1), Sekwai (Clinic 1), Turkey Clinic (1), The Willows Clinic (1), Mokgwathi Clinic (1), Dr Hugo Clinic (1), Nyavana Clinic (1), Tzaneen Clinic (1), Morutji Clinic (1), Kgapanne clinic (1), Meedingen Clinic (1), Sekgopo Clinic (1), Senobela Clinic (1), Raphahlelo Clinic (1), Maphalle Clinic (1), Humulani Clinic (1), Namakgale B (1), Phalaborwa Bus stop (1), Zava Clinic (1), Makhuva Clinic (1), Mapayeni Clinic (1), Shivulani Clinic (1), Basani Clinic (1), Nkuri Clinic (1), Hlaneki Clinic (1), Kremetart Clinic (1), Skimming Clinic (1), Ramutshinyadi Clinic (1)

**WATERBERG DISTRICT:** Pienaarsrivier Clinic (1), Marapong Clinic (1), Phagameng Clinic (1), Rebone Clinic (1), Mokamole Clinic (1), Bakenberg Clinic (1), Bavaria Clinic (1), Mankuwe Clinic (1), Mamaselela Clinic (1), Mapela Clinic (1), Mosesetjane Clinic (1), Tshamahansi Clinic (1), Regorogile one Clinic (1), Chromite Smashersblock Clinic (1), Manyuga Clinic (1), Sekgakgapeng Clinic (1), Shongoane Clinic (1), Seleka Clinic (1), Phafola Clinic (1), Weltevreden Nkidikitlane (1)

**VHEMBE DISTRICT:** Thohoyandou Clinic (1), Sibasa (Clinic 1), Shayandima Clinic (1), Tshisaulu Clinic (1), Tshakuma Clinic (1), Hamutsa Clinic (1), Dzwerrani Clinic (1), Tswinga Clinic (1), Kulani Clinic (1), Tiyani Clinic (1), Vleifontein Clinic (1), Mpheni Clinic (1), Mashao Clinic (1), Nkhensani Clinic (1), Mashamba Clinic (1), Makonde Clinic (1), Masisi Clinic (1), Tshipise Clinic (1), Folvhodwe Clinic (1), Lambani Clinic (1), Tshifudi Clinic (1), Mukula Clinic (1), Vhufuli Clinic (1), Mhinga Clinic (1), Xikundu Clinic (1), Makuleke Clinic (1), Mkhomi Clinic (1), Shingwedzi Clinic (1), Mtiti Clinic (1), Kutama Clinic (1), Madimbo Clinic (1), Makhado CHC (1), Rebal Clinic (1), Mphephu Clinic (1), Tshikuwi Clinic (1), Beasconfield Clinic (1),

### (A) INHERENT REQUIREMENTS:

#### Qualifications and Experience

- An appropriate qualification that allows registration with the South African Pharmacy Council [SAPC] as Pharmacist Assistant [Post Basic].
- Current Registration with the South African Pharmacy Council [SAPC] as Pharmacist Assistant Post Basic
- **Grade 1:** None after registration with the SAPC as Pharmacist Assistant [Post Basic]
- **Grade 2:** 5 years after registration with the SAPC as Pharmacist Assistant [Post Basic]
- **Grade 3:** 13 years after registration with the SAPC as Pharmacist Assistant [Post Basic]
- Computer literacy including MS Outlook, Word, Excel and Powerpoint, Visual meeting platforms
- Valid Driver's license except for people with disabilities

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**(B) KNOWLEDGE AND SKILLS**

- Knowledge of the Pharmacy Act, Act No 53 of 1974 and The Medicines and Related Substances Act, Act 101 of 1965 as amended.
- Written, verbal & report presentation skills.
- Professional and ethical conduct
- Good record keeping.
- Continuous learning and workplace training
- Must be able to work under indirect supervision

**(C) PERSONAL ATTRIBUTES**

- Integrity and professionalism
- Attention to detail and accuracy
- Accountability and reliability
- Calm, under pressure and adaptable to change
- Team player

**(D) KEY PERFORMANCE AREAS:**

- Promotion of the Central Chronic Medicines Dispensing and Distribution (CCMDD) programme and ensure that all SOP's for the management of the programme are adhered to
- Support of Pick-Up Points (PUPs)
- Manage efficient upliftment of uncollected parcels
- Management of clinic medicine storeroom as well as supplies including stationery
- Management of integrated models of care
- Management of all Patient's Medicines Parcels (PMPs)
- Management of uncollected PMPs
- Ensure medicines availability and follow protocols for management of stockouts in case they occur
- Utilize the Pharmaceutical IT systems (SVS, RxSolution and any other systems used by the province)
- Implement the use of stock management tools including stock cards, electronic stock management systems, order forms and receiving documents while adhering to SOP's.
- Minimize and coordinate disposal of Pharmaceutical Waste
- Monitoring and reporting of medicines availability status
- Report misuse of medicines to the Pharmacist
- Completion and maintenance of all peripheral warehouse KPI
- Co-ordinate interfacility stock transfers and keep audit trail of stock movement
- Manage and safeguard medicines and surgical supplies at the storeroom and at all facility outlets
- Maintain adequate stock levels to ensure continuous supply of medicines to patients
- Report all potential and actual stockouts to pharmacy at the GSA hospital
- Keep records of patients who have not received their supply of medicines and follow up when supplies are re-established
- Ensure that medicines are stored under correct storage conditions and are kept under secure storage
- Ensure monitoring of ambient and fridge temperatures daily according to the mapping requirements

CENTRE	APPLICATION
ALL FACILITIES	<a href="#">CLICK HERE</a>

**-END-**