



LIMPOPO

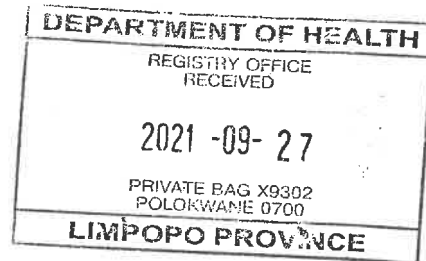
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF HEALTH

Ref: S1/5/1

Enq: Kanego Lewele

Tel: 015 293 6084



TO: ALL STAFF

DEPARTMENTAL CIRCULAR NO. 55 OF 2021

SUBJECT: ACCESS OF DEPARTMENTAL INTRANET SERVICE

1. This communicate serves to notify all staff members that the department has added the intranet as another way of improving internal communication.
2. An intranet is a computer network for sharing information, collaboration tools, and other computing services within an organization, strictly for internal users.
3. Staff members can utilise the intranet to access among other things;
 - a) Forms and templates (e.g Overtime claims forms, S&T, User request, Assets Movement etc.)
 - b) Policies, and Standard Operation Procedures (SOPs)
 - c) Annual Performance Plans.
 - d) Strategic Planning.
 - e) Circulars. (including Internal Memos, Communiques, Notices, etc.)
 - f) Covid-19 updates and stats.

4. To access the intranet service, employees can follow on the link below:

<http://intranet.dhsd.limpopo.gov.za>

5. Access to the intranet can only be established through a connection to the local network cable.
6. For assistance with uploading of content in the intranet please contact Internal Communication on extension 6084/ 072 573 1331 and/or email kanego.lewele@dhsd.limpopo.gov.za.
7. Technical related challenges can be reported to IT Help Desk on extension 6202 or email helpdesk@dhsd.limpopo.gov.za.

Kind regards.



HEAD OF DEPARTMENT: HEALTH

Dr. FT MHLONGO

23 September, 2021

DATE