



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
HEALTH

REF: S4/1/1
ENQ: MASELESELE LM
TEL: 015 293 6666

TO: ALL QUALIFYING APPLICANTS

DEPARTMENT OF HEALTH
REGISTRY OFFICE RECEIVED
2022 -09- 29
PRIVATE BAG X9302 POLOKWANE 0700
LIMPOPO PROVINCE

DEPARTMENTAL CIRCULAR NO. 50 OF 2022

**ADVERTISEMENT OF ONE YEAR EXTENDABLE CONTRACT POSITIONS OF STATE ACCOUNTANT,
ACCOUNTING CLERK AND ENTOMOLOGY ASSISTANT IN THE DEPARTMENT OF HEALTH**

1. Applicants are hereby invited from suitable qualified candidates for one-year extendable contract positions of State Accountant, Accounting Clerk and Entomology Assistant in the Department of Health.
2. Applications should include a fully completed new Z83 form obtainable from any government institution or at www.dpsa.gov.za and must be accompanied by a comprehensive Curriculum Vitae [CV], copies of required educational qualifications and Identity document [ID].
3. Shortlisted candidates will be required to come for an interview, at which time, certified copies of all relevant qualifications ID must be submitted.
4. All applications should be addressed to: The Deputy Director
Malaria Control
Po Box 33
Tzaneen
0850
5. Correspondence will be entered into with shortlisted candidates only. People with disabilities are encouraged to apply.
6. Applicants responding to this circular should quote circular number and post number as reference on the Z83 application form.
7. The closing date for applications is 14 October 2022

General enquiries about the advertised posts should be directed to Ms Sebola MF at 015 293 6002, Ms Sebake RL at 015 293 6426 and Ms Mompei MM at 015 293 6126 during office hours


ACTING HEAD OF DEPARTMENT: HEALTH

09/09/2022
DATE

Private Bag X9302, Polokwane
Fidel Castro Ruz House, 18 College Street, Polokwane 0700. Tel: 015-293 6000/12. Fax: 015 293 6211.
Website: <http://www.limpopo.gov.za>

The heartland of Southern Africa – Development is about people!

POST 1: STATE ACCOUNTANT [LEVEL 7] [ONE YEAR EXTENDABLE CONTRACT] = 1 POST

Commencing Salary Notch: R261 372 p.a. plus 37% in lieu of benefits.

CENTRE : MALARIA CONTROL –TZANEEN OFFICE

REQUIREMENTS:

A) Qualifications and Competencies

- A Senior certificate [Grade 12] plus undergraduate qualification in Financial Management or equivalent qualification at NQF level 6 as recognized by SAQA plus competencies in Public Finance Management.

B) Knowledge and Skills

- An understanding of public sector financial administration and provision of the PFMA and treasury regulations.
- Good understanding of the BAS and LOGIS systems
- Computer literacy
- Well-developed communication and presentation skills
- Thorough understanding of public sector expenditure

KEY PERFORMANCE AREAS:

- Determine financial resource
- Handle budget services
- Handle expenditure
- Commit funds in the relevant register

POST 2: ACCOUNTING CLERK [LEVEL 5] [ONE YEAR EXTENDABLE CONTRACT] = 1 POST

Commencing Salary Notch: R176 310.00 p.a. plus 37% in lieu of benefits.

CENTRES : MALARIA CONTROL – TZANEEN OFFICE

REQUIREMENTS:

A) Qualifications and Competencies

- Grade 12 / Matric Certificate at NQF level 4 plus competencies in Asset Management / Procurement / Expenditure / Salary.
- Valid driver's license (Attach Copy).

B) Knowledge and Skills

- PFMA and Treasury Regulations
- Computer literacy
- Good communication, writing and presentation skills

KEY PERFORMANCE AREAS:

- Procure goods and services
- Handle stores matters
- Secretariat of bid committee
- Handle inventory stores registers
- Filling

**ADVERTISEMENT OF ONE YEAR EXTENDABLE CONTRACT POSITIONS OF STATE ACCOUNTANT,
ACCOUNTING CLERK AND ENTOMOLOGY ASSISTANT: SEPTEMBER 2022**

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- Receive invoices and capture payment
- Debtors control and writing reports
- All matters related to salary-

POST 3: ENTOMOLOGY ASSISTANT [LEVEL 4] [ONE YEAR EXTENDABLE CONTRACT] = 1 POST

Commencing Salary Notch: R147 459.00 p.a. plus 37% in lieu of benefits.

CENTRES : MALARIA CONTROL –TZANEEN OFFICE

REQUIREMENTS:

A) Qualifications and Competencies

- Grade 12 / Matric Certificate or equivalent qualification.
- A basic NQF Level 6 BSC or National Diploma in Natural or Biological Sciences e.g. Zoology, Biology, Biochemistry, Medical Technology will be an added advantage
- A valid driver's license [Code B and above] (**Attach Copy**).

B) Knowledge and Skills

- Ability to work with animals
- Basic knowledge of Malaria
- Basic knowledge of laboratory procedures

KEY PERFORMANCE AREAS:

- Perform basic laboratory tasks e.g. preparation of reagents, running of molecular biology tests
- Cleaning and washing of glassware and equipment
- Assisting in the maintenance of mosquito colonies
- Preparation and packaging of mosquito specimens
- Recording of collected mosquito data