



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
HEALTH

REF: S4/1/1
ENQ: MAMPANE NR

TO: ALL GOVERNMENT DEPARTMENTS

DEPARTMENTAL CIRCULAR NO.....40.....OF 2021

ADVERTISEMENT OF VACANT POST IN THE DEPARTMENT OF HEALTH



1. Applications are hereby invited from suitable qualified candidates for advertised vacant post.
2. Applications should be submitted on the new Z83 form obtainable from any government institution and must be accompanied by comprehensive CV, certified copies of required qualifications and Identity Document.
3. All Applications should be addressed to:

The Head of Department
Department of Health
Private Bag X 9302
POLOKWANE

0700 and for hand delivery at 18 College Street Office No. 60, Fidel Castro Ruz House (New Building)

4. People with disabilities from disadvantaged communities are encouraged to apply.

5. The closing date for applications is 30 July 2021

- NB 1: Correspondence will be entered into with shortlisted candidates only. Faxed or e-mailed applications will not be considered.
- NB 2: Applicants should indicate the circular number as reference on the Z83 form
- NB 3: The Department serves the right not to fill any advertised post/s.
- NB 4: Shortlisted candidates will be subjected to technical exercise that intends to test relevant technical elements of the job, the logistics which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competency assessment [In compliance with the DPSA directive on the implementation of competency based assessments]
- NB 5: The successful candidate will be subjected to security clearance, required to submit disclosure of financial interest and complete permanent contract of employment for members of Senior Management Services
- NB 6: On the date of the interview, shortlisted candidates will be required to submit SMS pre-entry certificate which is obtainable from National School of Government on completion of the course Certificate for Entry into SMS. Full details of the course can be sourced by following the link <https://thensg.gov.za/training-course/sms-pre-entry-programme>

General enquires about the advertised posts should be directed to Ms Mampane NR at 015 293 6426, Ms Sebake RL/Ms Mompei MM at 015 293 6126 and Mr Ngobeni TM at 015 293 6423 during office hours.



HEAD OF DEPARTMENT

30. 06. 2021

DATE

Private Bag X9302, Polokwane

Fidel Castro Ruz House, 18 College Street, Polokwane 0700. Tel: 015-293 6000/12. Fax: 015 293 6211.

The heartland of Southern Africa – Development is about people!

POST: DIRECTOR: RISK MANAGEMENT [LEVEL 13] =1 POST

Salary Package: R1 057 326.00 [All-inclusive remuneration package]

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: A) Qualifications and Competencies

- An undergraduate qualification in Commerce/Accounting/Auditing/Risk Management at NQF level 7 as recognised by South African Qualification Authority [SAQA].
- Masters in Business Administration (MBA)/Certificate as Certified Internal Auditor (CIA) or Chartered Accountant (CA) will be an added advantage.
- A minimum of 5 years' experience at middle/senior management level.
- Proven experience in risk management, public service environment and expertise in the health sector.
- A valid driver's licence [Attach certified copy].

B) Knowledge and Skills

- Knowledge of the Criminal Procedure Act, National Strategic Intelligence Act, Access to information Act and Disaster Management, Access to Public Premises and Vehicle Act, Protection of Information Act and Minimum Information Security Standard.
- Knowledge of traditional Risk Management principles and practices.
- Investigation and problem solving.
- Thorough understanding of policy formation and co-ordination.
- Knowledge and understanding of the legislative framework governing the Public Service.
- Report writing and analytical
- Leadership and Facilitation
- Good communication
- Interpersonal relations
- Computer and Supervisory skills

C) Personal Attributes

- Responsiveness.
- Proactiveness
- Professionalism
- Co-operative
- Team player
- Independent
- Ability to work well pressure

KEY PERFORMANCE AREAS:

- Provide guidance and leadership towards the realization of strategic goals and objectives of the division.
- Conduct Risk assessment within the Department, develop Risk plan, strategy and monitor implementation thereof.



- Provide leadership, strategy and advice on the risk implications of management decisions.
- Develop and monitor the implementation of policies, Acts and regulations.
- Ensure continuous improvements in internal control systems through risk management, continuous improvements in internal control systems through risk management, corruption and fraud prevention strategies.
- Establish, maintain and ensure a good working relationship within the Department and relevant stakeholders.
- Formulate and management the component's budget against it's strategic plan.
- Manage and utilize Human Resources in accordance with relevant directives and legislation.

